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Dear Parents/Guardians,

Many national studies have shown a strong correlation between regular student attendance and student achievement. As we begin the school year, we want to take a moment and remind you of some things to help your student avoid missing valuable instructional time.

**Tardies:** All students are expected to be in their 1st period class when the bell rings at 7:00 each morning. If your student arrives to school late, they should go straight to class if they will make it before 7:10. (Please note they are still tardy!) After 7:10, they must check in at the Harrison office, regardless of whether they are going into a Harrison or LHS class. Please make sure your child is arriving to campus early enough to be on time to their 1st period class.

Students who are habitually tardy at any point during the school day will be processed by the office for a disciplinary referral, as per the PCPS Code of Conduct. Please be on time to all classes.

**Dress Code:** The dress code policy is established by the Polk County Public Schools' Code of Student Conduct and will be in effect on the first day of school for students. The following prohibited clothing items are some of the most common issues for which students are sent to the office:

- Short shorts (shorts are to be at least mid-thigh in length)
- Cutoffs, rips, tears, or holes in shorts or pants
- Yoga style pants, tights, or jeggings\*  
\*can be worn as an accessory to an outfit that is in dress code compliance
- Hats, hoods, and head coverings
- Tank tops, backless dresses, or other tops that expose the torso

Students who are not adhering to the dress code policy are sent to the Harrison office and are not allowed to return to class until they are in compliance. We encourage you to read the entire section on dress code found in the PCPS Code of Student Conduct.

**Student IDs:** All students will be issued a student ID each year. All students will be required to wear student IDs around the neck area at all times while on campus. If a student does not have their ID, they will not be allowed in class and will be required to go to the Harrison office for a replacement. Students will be charged \$5 for each replacement ID issued.

We appreciate you working with us in regard to these issues as we prepare for a successful and positive school year. If you have any questions, please feel free to contact Mrs. Polly, Assistant Principal.

Sincerely,

Harrison School for the Arts Administration